

Your Steps to Enroll in the LTC Plan

- **Complete and *sign* the enclosed Enrollment Form for Medically Underwritten Applicants.**
- **The Long Term Care Insurance Application**
- **The Authorization to Request Medical Information.**
- **Save a copy for your records!**
- **Mail the completed forms to Unum.**

Eligible employees must be actively at work when they apply, and actively at work on the effective date of coverage. Employees, Spouses/Domestic Partners and other family members, enrollment is subject to approval by Unum. In some cases, a personal interview may also be required. Additionally, all applicants must be at least 18 years old.

If you have questions or would like to order an enrollment kit for an eligible family member please call 1-877-403-9348 to speak with a representative.